

## What is new in the Calls for proposals 2013?

### New for all calls:

The new financial regulation decreases the time allowed for the preparation of the grant agreement (max. 3 months after the award decision). To comply with this and to reduce the time to contract, the administrative documents are now requested at the time of submitting the proposal:

- The "financial identification form" has to be submitted by the applicant (main partner)
- Declarations of honour have to be submitted **as originals from all partners**, not as copies
- Legal entity forms (originals) have to be submitted for **all partners**
- The following documents have to be submitted for **all private partners**:
  - The official registration certificate of the association
  - The organisation's status/articles of association
  - Profit and loss accounts for the last 2 years for which the accounts are closed
  - Balance sheet
  - Financial viability form

Please refer to the call for proposal documents for the action (project, Joint Action, operating grant, conference) you are interested in for more details.

In addition:

- The grant agreements for all instruments have been up-dated according to the new Financial Regulation
- The guides for applicants have been up-dated to reflect several changes for example concerning the exchange rate.

Specific points:

### New for call for conferences:

- Conferences can be submitted by one legal entity or by one legal entity and its affiliated entities.

### New for call for operating grants:

- no percentage digression of the co-funding received in the previous year, for renewal of operating grants