



REPUBLIC OF CROATIA  
SPLIT-DALAMTIA COUNTY



MUNICIPALITY OF PROLOŽAC

Proložac Donji, August 06<sup>th</sup>, 2013

**Publication reference:** 3011712033/WKS

**Contract title:** CONSTRUCTION OF THE SEWERAGE NETWORK OF THE MUNICIPALITY OF PROLOZAC

**SUBJECT: Clarification Meeting and Site Visit - Minutes**

**INTRODUCTION**

Municipality of Proložac, as a Contracting authority for this project, has organised Clarification meeting and Site visit as announced in the works contract notice. The subject of the discussion/inspection was Construction of the sewerage network of the Municipality of Proložac.

**Present members:**

**For the Municipality of Proložac:**

- Municipality Mayor, Mr. Mate Lasić

**For the Consulting company:**

- "Moneo" Ltd. Split – Mr. Domagoj Topić

- "Moneo" Ltd. Split – Mr. Mate Jurčević

**For the potential tenderers :**

- "Đurkin" Ltd., Čakovec: Mladen Rešetar

NOTE: Other potential tenderers, who have bought tender documentation, did not participate in the Clarification Meeting and Site Visit.

## **CLARIFICATION MEETING**

Clarification Meeting for potential tenderers was held on August 6<sup>th</sup>, 2013 and commenced at 10:00 A.M. on the premises of the Municipality Proložac. The main purpose of this meeting was explaining tenderers all unclear details and issues related to the project as well as answering their questions.

Mate Lasić, Municipality Mayor welcomed all participants and pointed out that the language of tender procedure is English, and that all written communication for this tender procedure and contract must be in English.

Mr. Domagoj Topić, representative of the consulting company Moneo Ltd explained that the public procurement is conducted by special procedure which is proscribed by the European Union and Practical guide to Contract Procedures for EU External Actions (PRAG). He also emphasized the importance of strictly adhering to the rules described in PRAG, for public procurement to be successful, as well as the entire project. Mr. Topić also asked for the delivery of all the questions in writing to avoid misinterpretation or omission of questions during the preparation of the Minutes.

Mr. Rešetar asked to inspect the main design, which was enabled to him.

As there were no questions, Mr. Mate Lasić proposed to visit the future construction site.

The Clarification meeting terminated at 10:45 A.M.

## **SITE VISIT**

Site Visit commenced at 12:00 P.M. on August 6<sup>th</sup> on the planned construction site in Proložac.

Interested parties had an opportunity to inspect the future construction site.

As there were no questions, Site Visit ended at 12:30 P.M.

**The List of Participants of the Site Visit and Clarification Meeting are enclosed to this document**

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Mate Lasić  
Mayor



REPUBLIC OF CROATIA  
SPLIT-DALMATIA COUNTY



MUNICIPALITY OF PROLOZAC

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CONSTRUCTION OF THE SEWERAGE NETWORK OF THE MUNICIPALITY OF PROLOZAC

**LIST OF PARTICIPANTS - CLARIFICATION MEETING AND SITE VISIT – 06 AUGUST 2013**

No.	COMPANY	NAME OF PARTICIPANT	FUNCTION	TEL/FAX	E-MAIL	SIGNATURE
1.	<i>BURKIN d.o.o. BORKI GRAD 1</i>	<i>MLADEN REŠETAR</i>	<i>KOMERCIJALISTA</i>	<i>040/319 000 021/846-458 319 028</i>	<i>mladen_resetar@burkin.com</i>	<i>[Signature]</i>
2.	<i>OPCINA PROLOZAC</i>	<i>MATE LASIC</i>	<i>NAČELNIK</i>	<i>021/846-013</i>	<i>opcina.prolaz@problac.hr</i>	<i>[Signature]</i>
3.	<i>MONEO d.o.o.</i>	<i>DOMAGOJ TOPIC</i>	<i>KONZULTANT</i>	<i>021/380 626 380 850</i>	<i>domagoj@moneo.hr</i>	<i>[Signature]</i>
4.	<i>MONEO d.o.o.</i>	<i>MATE JURČEVIĆ</i>	<i>KONZULTANT</i>	<i>021/380 626 380 850</i>	<i>mate@moneo.hr</i>	<i>[Signature]</i>
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6.						
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